**UCO ACCESS COURSE   
FEE SUPPORT GRANT GUIDELINES 2017-2018**

General Information

The UCO Access Course Fee Support Grant is available to students who are in receipt of a means tested benefit. The purpose of this grant is to encourage wider participation from students from less affluent backgrounds.

The UCO receives no government funding for its Access Course therefore the fund is a ‘goodwill’ gesture made up from charitable donations.

The UCO is grateful to all those who have, and continue, to contribute.

For academic year 2017-2018 the grant will be £300 towards fees.

Eligibility

To be eligible, students must be in receipt of at least one of the following means tested benefits over the last 3 months:

* Universal Credit
* Housing Benefit
* Income Support
* Working Tax/Child Tax Credit
* Income based Job Seekers Allowance
* Council Tax Reduction
* Pension Credit

Evidence

In order to prove eligibility, students must supply an original letter from the Department of Work and Pensions, local authority or HMRC showing receipt of the benefit during the last 3 months. For Working Tax/Child Tax Credit we would need to see your yearly award and evidence of payments during the last 3 months.

How to Apply

To apply for the Access Course Fee Support Grant please complete the application form and attach the required evidence documentation as outlined above.

Your completed form needs to be submitted to the Student Support Manager at room 3.08 or emailed to [studentsupport@uco.ac.uk](mailto:studentsupport@uco.ac.uk).