Academic Quality Framework

Section 5:

Evaluation, Reporting & Monitoring

2023-2024

Academic Quality Framework

Section 05: Evaluation, Reporting & Monitoring

> **This Section of the Academic Quality Framework should be of particular interest to Course Leaders, Unit Leaders, Collaborative Partner Institutions and members of relevant UCO Committees including Student Representatives.**

Version number	Dates produced and approved (include committee)	Reason for production/ revision	Author	Location(s)	Proposed next review date and approval required
V1.0	March 2014 Academic Council	To define the procedures for the management of academic quality and standards in teaching and learning at the UCO.	Head of Quality	Master Version: J:\0 Head of Quality – AQF Published Version: Intranet	Annually and on an "as required" basis.
V2.0	Sept 2016 Academic Council	Reviewed to update staff role and policy titles and to reflect current practice.	Head of Quality	Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Intranet	Aug 2017 and on an "as required" basis.
V3.0	Sept 2017 Academic Council	Annual Review including amendments to reflect the name change of the British School of Osteopathy to the University College of Osteopathy	Head of Quality	Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Intranet	Annually and on an "as required" basis.
V4.0	Sep 2018 PRAG Chair	Annual Review: Administrative Amendments to update role titles, agency titles and web links & Diagrams for clarity.	Head of Quality	Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Website	Annually and on an "as required" basis.
V5.0	Sept 2019 PRAG Chair	Administrative amendments to update staff role titles, weblinks & footnotes and to reflect current practice.	Head of Quality	Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Website	Annually and on an "as required" basis.
V6.0	Aug 2020 PRAG Chair	Administrative amendments to reflect new committee structure and titles of external agencies.	Head of Quality	Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Website	Annually and on an "as required" basis.
V7.0	Aug 2021 PRAG Chair	Administrative Amendments to	Head of Quality	Master Version:	Annually and on an "as

		correct typographical errors, updated annual report forms and reflect current practice, including production of Annual Summaries.		*J:\ Quality Team \ 0 Quality Team – AQF Published Version: Website*	*required" basis.*
V8.0	*June 2022 PRAG Chair TQSC*	*Administrative Amendments to update academic year dates and staff role titles and wording amendments to clarify current process.*	*Head of Quality & Partnerships*	*Master Version: J:\ Quality Team \ 0 Quality Team – AQF Published Version: Website*	*Annually and on an "as required" basis.*
V9.0	*June 2022 TQSC*	*Major Amendments to reflect revised monitoring and reporting processes including new Annual Monitoring Report forms and Annual Summaries.*	*Head of Quality & Partnerships*	*Master Version: SharePoint – Quality Assurance Department Published Version: Website*	*Annually and on an "as required" basis.*

Equality Impact	
Positive equality impact (i.e. the policy/procedure/guideline significantly reduces inequalities)	
Neutral equality impact (i.e. no significant effect)	X
Negative equality impact (i.e. increasing inequalities)	

If you have any feedback or suggestions for enhancing this document, please email your comments to: quality@uco.ac.uk

Academic Quality Framework

Section 5: Evaluation, Reporting & Monitoring

Contents

5. EVALUATION, REPORTING & MONITORING

5.1 INTRODUCTION

5.1.1 Evaluation, reporting and monitoring activities are undertaken at the UCO to assure that academic and professional (where applicable) standards and quality are maintained between approval[1] and periodic review[2] of courses and Collaborative Partners.

5.1.2 The UCO's Evaluation, reporting and monitoring processes are agreed by the Academic Council and have been designed to align to the Quality Assurance Agency's UK Quality Code for Higher Education regarding Monitoring and Evaluation[3].

5.1.3 Evaluation, reporting and monitoring consist of the following activities in this context:

a) Evaluation: The evaluation of quantitative and qualitative data to confirm that academic and profession standards and quality are being maintained, that appropriate targets and thresholds are being met, that areas of good practice and areas for enhancement are being identified and responded to appropriately.

b) Reporting: The production of a report within which quantitative and qualitative data are compiled and reflected upon through accompanying narrative with supporting documentary evidence which is presented to and considered by relevant individuals, committees and Professional, Statutory and Regulatory Bodies (PSRBs) to provide them and thereby the UCO with assurance that academic and professional standards are being maintained.

c) Monitoring: The monitoring of action / enhancement plans produced as part of evaluation and reporting activities by committees and PSRBs to provide assurance that identified actions / enhancements are progressing, or that new actions / enhancements are identified between reporting points as appropriate.

5.1.4 An evidence- and risk-based approach is taken to evaluation, reporting and monitoring processes to ensure that decision-making based on these activities is sound and proportionate.

5.1.5 Evaluation, reporting and monitoring activity is undertaken both on an ongoing (continuous) basis and at specific time points to ensure that the standards and quality of the UCO's academic provision and collaborative activity is maintained and continues to:

a) Meet the requirements of national qualifications and professional frameworks.

b) Award qualifications that retain their value at the point of qualification and over time.

c) Provide students with the opportunity to achieve standards beyond the threshold level that are reasonably comparable with those achieved in other UK providers.

---

[1] See AQF Section 4: Course Approval & Modification and AQF Section 16: Collaborative Activity
[2] See AQF Section 6: Periodic Review and AQF Section 16: Collaborative Activity
[3] https://www.qaa.ac.uk/en/quality-code/advice-and-guidance/monitoring-and-evaluation

d) Ensure that effective arrangements are in place to ensure that the standards of UCO qualifications delivered by Collaborative Partners are credible and secure irrespective where or how courses are delivered or who delivers them.

e) Ensure that evaluation, reporting and monitoring outcomes drive improvement and enhancement.

5.1.6 Evaluation, reporting and monitoring activity at the UCO is delegated by the Academic Council to the Teaching Quality & Standards Committee (TQSC) for courses delivered by the UCO and the Collaborative Provision Sub-Committee (CPSC) for courses delivered by Collaborative Partners that lead to a UCO award.

5.1.7 Evaluation, reporting and monitoring activity at the UCO is co-ordinated and administered by the UCO's Quality Team and is undertaken by Course Teams (or Partner equivalents), Collaborative Partners, External Examiners, senior partner and UCO staff with input by a range of stakeholders including, staff, students, and where applicable, patients.

5.2 PRINCIPLES & OBJECTIVES OF EVALUATION, REPORTING & MONITORING

A) PRINCIPLES OF EVALUATION, REPORTING & MONITORING

5.2.1 Evaluation, reporting and monitoring activities and processes regarding provision leading to a UCO award are confirmed at Course Approval and Periodic Review as appropriate. It is expected that all UCO courses and courses delivered by Collaborative Partners leading to a UCO award will align to the UCO's evaluation, reporting & monitoring processes set out within this document.

5.2.2 The principles of evaluation, reporting & monitoring are:

a) To establish effective and efficient processes through which the UCO may evaluate, report on and monitor provision that leads to a UCO award to maintain and enhance academic quality and standards.

b) To ensure that relevant stakeholders are involved in and contribute to evaluation, reporting & monitoring activities.

c) To produce sound, proportionate (risk-based) and evidence-based reports to evidence the evaluation of and enhancements made to the quality and operational effectiveness of provision leading to a UCO award and the student learning experience.

B) OBJECTIVES OF EVALUATION, REPORTING & MONITORING

5.2.3 The objectives of evaluation, reporting & monitoring are:

a) To provide an evidence base for teaching faculty to improve and enhance the learning experience of students, through action at unit, course and institutional level.

b) To confirm (in conjunction with External Examiner Annual Reports) that the quality and academic standards of provision leading to a UCO award are being maintained in accordance with external and internal benchmarks and requirements.

c) To confirm that the value of qualifications awarded by the UCO is maintained over time in line with national and sector-recognised standards.

d) To collect longitudinal quantitative and qualitative data on which basis trends and changes relevant to the longer-term quality and sustainability of provision can be assessed (including through periodic review) and actioned appropriately.

e) To provide an evidence-based approach to enhancement of the student experience, teaching excellence and resource allocation.

f) To provide a risk-based approach to enhancement of the student experience, teaching excellence and resource allocation.

g) To provide an effective way in which to monitor and measure the impact of actions taken in response to enhance provision.

5.3 AN EVIDENCE- & RISK-BASED APPROACH

5.3.1 Evaluation, reporting and monitoring activities are undertaken using an evidence- and risk-based approach.

5.3.2 A range of quantitative and qualitative data is expected to be reflected upon and submitted as evidence supporting report content and enhancement plans, whilst identified targets and thresholds are considered to identify risks to provision, teaching excellence and the student experience.

5.4 CONTINUOUS EVALUATION, REPORTING & MONITORING

5.4.1 Ongoing (continuous) evaluation, reporting and monitoring activities include:

a) Collaborative Partners' and Course Teams' reflection on good practice and areas for enhancement throughout the year, which are captured in Course Team (or partner equivalent) minutes and shared between related portfolios of courses, helping to ensure that there is coherence in planning and delivery across related courses.

b) Termly Course Team (or partner equivalent) meetings to monitor the operation of individual courses and provision throughout the year, enabling these committees to respond to any course-related issues efficiently and escalate risks identified as appropriate.

c) Termly Student and Staff Liaison Consultation Group (or partner equivalent) meetings to monitor the Student Experience throughout the year and to respond to student-led issues efficiently.

d) Ongoing discussions by Course Teams (or partner equivalents) and staff with Student Representatives and, where applicable, patients (through Public and Patient Involvement Groups or equivalents).

e) Regular surveying of students through student evaluation surveys undertaken throughout the academic year and consideration of student responses which feed into enhancement plans as appropriate.

f) Collaborative Partners' and Course Teams' (or partner equivalents) ongoing review, reflection and updating of their Partner and/or Course Enhancement Plans which are designed to be 'live' documents.

g) Noting of Course Team (or Collaborative Partner equivalent) minutes or summaries at the CPSC (for courses leading to an award of the UCO delivered by Partner institutions) and the TQSC (for courses delivered by the UCO).

5.5 FIXED TIME POINT EVALUATION, REPORTING & MONITORING

5.5.1 In addition to continuous evaluation, reporting and monitoring activities, evaluation, reporting and monitoring is also undertaken at fixed time points.

5.5.2 Fixed time point evaluation, reporting and monitoring includes:

a) The production of reports on an annual basis when one full year of a course has been completed to enable Course Teams (or partner equivalents) to review and reflect on student resit performance outcomes.

b) Consideration and approval of annual reports at relevant scheduled committee meetings.

c) Regular progress reviews of Partner and Course Enhancement Plans at scheduled committee meetings.

A) FIXED TIME POINT REPORTS

5.5.3 A range of fixed time point annual reports and summaries are required to be produced to enable the UCO to assure that academic standards and quality, teaching excellence and a high-quality student experience is being maintained. These are listed in the Table 4.3.

TABLE 5.1: FIXED TIME POINT REPORTS

Fixed Time Point Annual Report	Report Produced by	Responsible Committee(s) Report is Considered & Approved by
COURSE ANNUAL MONITORING REPORT (AQF05-01) This report draws on quantitative and qualitative data to enable Course Teams to reflect on the maintenance of academic standards and quality of the course overall and to risk assess enhancements identified. Course Teams are required to complete a standard Course Annual Report Form to assure consistency of reporting across all courses. The qualitative and quantitative data used to inform the report is required	UCO and Partner Course and Unit Leaders	TQSC for courses delivered by the UCO. CPSC for courses that lead to a UCO award delivered by Collaborative Partners. TQSC and Academic Council receive a Course Annual Report Synthesis Summary to provide assurance that all courses have complied with reporting requirements, and to identify any matters of concern and areas of good practice related to particular courses.

to be appended as supporting evidence. Each course is required to produce and maintain a Course Enhancement Plan that draws on the reflections and outcomes of the Course Annual Report.		
PARTNER ANNUAL MONITORING REPORT (AQF05-02) These reports draw on quantitative and qualitative information to enable partners to reflect on the maintenance of academic standards and quality at an institutional level and the partnership with the UCO. Partners are required to complete a standard Partner Annual Report Form to assure consistency of reporting across all partners. The qualitative and quantitative data used to inform the report is required to be appended as supporting evidence. Each partner is required to complete a Partner Enhancement Plan that draws on the reflections and outcomes of the Partner Annual Report.	Collaborative Partner Vice-Chancellors (or equivalent)	CPSC. TQSC & Academic Council receive a Partner Annual Report Synthesis Summary to provide assurance that all Collaborative Partners have complied with reporting requirements, and to identify any matters of concern and areas of good practice related to particular partners.
EXTERNAL EXAMINER ANNUAL REPORTS (AQF11-03) These reports are critical for ensuring that academic standards and quality are being maintained and are meeting sector and professional expectations in addition to identifying areas of good practice and areas for enhancement. Course Teams are required to produce a formal response to External Examiner Annual Reports	External Examiners	TQSC considers both External Examiner Annual Reports and Response concurrently for courses delivered by the UCO to assure that both are appropriate and align. CPSC considers both External Examiner Annual Reports and Response concurrently for courses delivered by Collaborative Partners to assure that both are appropriate and align.

which are a qualitative data source for informing Course Annual Reports. The production of and forms for External Examiner Annual Reports and Responses are set out in AQF Section 11: External Examining.		
NATIONAL STUDENT SURVEY (NSS) ANNUAL REPORT FORM (OR COLLABORATIVE PARTNER EQUIVALENT) (AQF05-03) This report summarises quantitative and qualitative NSS data to review and compare student satisfaction longitudinally, with the Sector and with UCO and Office for Students Key Performance Indicators. This report is designed to be reflected on and provided as an appendix to the Course Annual Report.	UCO and Partner Course Leaders (Collaborative Partners may produce an equivalent NSS report)	TQSC for courses delivered by the UCO. CPSC for courses that lead to a UCO award delivered by Collaborative Partners.
ACADEMIC STANDARDS & QUALITY ANNUAL REPORT (AQF05-04) This report summarises quantitative and qualitative data to provide assurance that the UCO and courses leading to UCO awards are meeting academic standards and quality targets and thresholds in line with regulatory and professional requirements, in addition to providing assurance that UCO monitoring and reporting activity has been completed in line with UCO regulations. This report will include quantitative and qualitative data from Collaborative Partners to provide assurance of the maintenance of academic standards and quality across all provision leading to a UCO award.	UCO's Vice-Chancellor and Head of Quality & Partnerships	TQSC followed respectively by the Academic Council and the Board of Directors.

ANNUAL SUMMARY REPORTS (AQF05-05A-M) These reports record and monitor key policies and procedures in operation at the UCO including: • Assessment Scrutiny Process • Clinic Critical Incidents • Disclosure & Barring Service (DBS) • Patient Complaints • Student Academic Appeals • Student Academic Discipline • Student Complaints • Student Fitness to Practice • Student Managed Support Plans • Student Misconduct • Staff Disciplinary & Capability • Staff Grievances • Whistleblowing Annual Summaries enable the UCO to identify trends in cases, evaluate the operation of these key policies, identify specific issues and good practice, and identify enhancements to policy and practice. Annual Summaries are produced using prescribed forms to ensure consistency in reporting and longitudinal comparisons with previous years.	UCO's Registrar (for student-related annual summaries) UCO's HR Officer (for staff-related annual summaries) UCO's Head of Clinical Practice (for clinic and patient-related annual summaries) UCO's Board Clerk (for Whistleblowing annual summary) (Collaborative Partners will report on these areas within Partner Annual Reports)	Student-Related Annual Summaries are considered by TQSC and Academic Council. Staff, Patient and Whistleblowing Annual Summaries are considered by SMT.
OPERATION ANNUAL REPORTS (AQF05-06) These reports are produced by UCO Senior Managers who are responsible for providing services and facilities for students. These reports enable the UCO's Senior Management Team to ensure that the quality and standards of student facilities and services are	UCO Senior Managers	Operational Annual Reports are considered and approved by the SMT.

maintained and enhanced as appropriate. These reports draw on evidence, including student questionnaire feedback, relevant external reference points and operational performance to reflect on their effectiveness during the preceding year, and to produce an action plan for enhancement for the forthcoming year		
PROFESSIONAL, STATUTORY & REGULATORY BODY (PSRB) ANNUAL REPORTS For courses that are accredited by a PSRB, the PSRB may require an annual report to be produced as part of accreditation requirements. These reports enable PSRB's, the UCO and Collaborative Partners to assure that courses and institutions delivering accredited courses are maintaining academic and professional standards. The forms used to produce these reports will be those provided by the relevant PSRB. PSRB Annual Reports should be appended to the Course Annual Reports of accredited courses.	Course Teams of accredited courses in liaison with relevant institutional staff.	For accredited courses delivered by the UCO PSRB Annual Reports are considered by the TQSC and approved by the Academic Council prior to submission of the report to the PSRB. For accredited courses delivered by Collaborative Partners, PSRB Annual Reports are considered and approved by appropriate Partner committees prior to submission of the report to the PSRB. PSRB Annual Reports should be appended to relevant Course Annual Reports as evidence of their completion and compliance with PSRB requirements.

B) FIXED TIME POINT REPORT SUBMISSION DATES

5.5.4   All annual reports and summary annual reports listed in [Table 5.1](#) are normally required to be submitted to the UCO's Quality Team by the end of October.

5.5.5   Course Annual Reports for course operating outside of a normal academic year are normally required to be submitted to the UCO's Quality Team within two months after the resit Board of Examiners for that course has met.

C) FIXED TIME POINT MONITORING DATES

5.5.6 Relevant responsible staff are expected to review and update the progress of partner and course enhancement plans on a continuous basis to ensure that these remain up to date for formal fixed time point monitoring by relevant responsible committees.

5.5.7 Formal fixed time point monitoring by relevant responsible committees enables:

a) Consideration and approval of any updates made to enhancement plans, for example where data may not have been available at the time of report production.

b) Staff and students to be made aware of enhancement plan progress.

c) Consideration and approval of any additional enhancement actions identified through continuous evaluation, monitoring and reporting activity.

d) Identification of areas of risk where enhancement actions have not been completed.

5.5.8 As a minimum fixed time point monitoring of action plans by responsible committee should include the following:

a) Course-level enhancement action plans should be a standing agenda item for Course Teams (or partner equivalents) at each meeting.

b) The CPSC and TQSC should review enhancement action plans at least once per term scheduled such that this monitoring activity can be reported to and any concerns escalated to the Academic Council as appropriate.

6. PARTNER & COURSE ENHANCEMENT PLANS

6.1.1 Enhancement Plans are used to enable effective monitoring of academic quality and standards, teaching excellence and the student experience. They should draw on reflections and outcomes of the continuous and fixed time point evaluation, monitoring and reporting activities set out in Section 5.

6.1.2 A Partner Enhancement Plan is produced for and by each Collaborative Partner of the UCO where a course the partner delivers leads to a UCO award and is designed to identify enhancement actions at an institutional level.

6.1.3 A Course Enhancement Plan is produced for each course and by the Course Team (or partner equivalent) and is designed to identify enhancements at course level.

6.1.4 In all cases, enhancement plans are designed to enable partners and course teams to:

a) Address and put appropriate actions in place in response to areas identified as high-risk to the partner and / or provision.

b) Provide assurance to the UCO and relevant PSRBs that action is being taken in response to high-risk and other areas identified for enhancement.

c) Risk-assess enhancement actions to aid in the prioritisation of actions taken and any additional resource allocation that may be required to achieve or meet the action outcome.

d) Measure the impact of enhancement actions on teaching excellence and the student experience.

e) Provide assurance to the UCO and relevant PSRBs that the quality and standards of collaborative partners and provision leading to a UCO award are being evaluated, reported on and monitored effectively and robustly.

6.1.5 Relevant staff and committees are responsible for updating and monitoring enhancement plans as set out about.
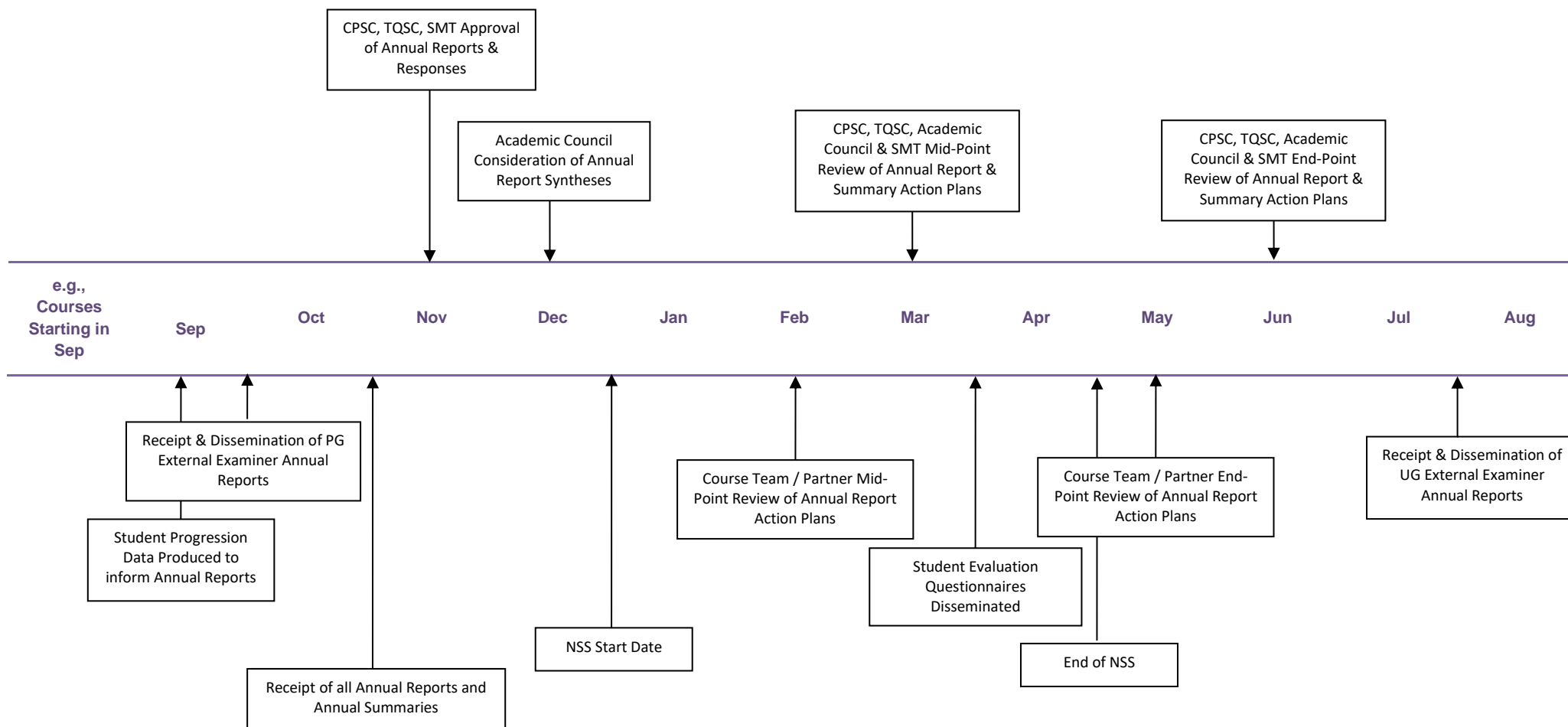
7. DISSEMINATION OF EVALUATION, MONITORING & REPORTING ACTIVITY

7.1.1 The consideration, production and outcomes of evaluation, monitoring and reporting activities involve a range of stakeholders to ensure that findings and actions are appropriate and proportionate and are shared to ensure that stakeholders are kept informed of evaluation, monitoring, reporting and enhancement activity as follows.

a) Unit and Course Leaders are expected to consult with External Examiners during the production of fixed time point reports and enhancement plans, and to share approved copies with External Examiners for their information (in addition to providing a formal response to their External Examiner Annual Report as set out in AQF Section 11: External Examining).

b) Course Teams (or partner equivalents) whose members include Student Representatives are responsible for discussing and agreeing fixed time point reports and enhancement plans. It is the responsibility of Course Leaders to ensure that students are involved in discussions regarding the production of fixed time point reports and enhancement plans.

c) Fixed time point reports and course enhancement plans are shared with the Student and Staff Liaison Consultation Groups (SSLCGs) (or Collaborative Partner equivalents) at termly meetings to ensure that students have the opportunity to provide feedback and monitor progress of enhancement plan actions. It is the responsibility of the SSLCG Chairs to ensure that fixed time point reports and enhancement plans are added to SSLCG agendas and considered at SSLCG meetings.

d) Fixed time point reports and enhancement plans are considered by responsible committees whose membership involves a range of staff. It is the responsibility of the Quality Team to ensure that these are added to relevant committee agendas.

e) Course Teams may be required to produce a poster or provide a presentation on evaluation, reporting and monitoring activities as part of UCO Staff Conference (or Collaborative Partner equivalent) to disseminate findings and outcomes.

f) Approved fixed time point reports are published on the UCO Portal (or Collaborative Partner equivalent) for students and staff to view as part of information-giving and awareness-raising of course quality assurance and enhancement. It is the responsibility of the Quality Team to publish approved reports and enhancement plans in good time.

8. EVALUATION, MONITORING AND REPORTING TO PROFESSIONAL, STATUTORY AND REGULATORY BODIES (PSRBs)

8.1.1   In addition to internal evaluation, monitoring and reporting activities set out above, courses leading to a UCO award that are accredited by a Professional, Statutory and Regulatory Bodies (PSRBs) may also be required to fulfil external PSRB evaluation, monitoring and reporting requirements.

8.1.2   Collaborative partners are responsible for complying with and fulfilling relevant PSRB requirements regarding evaluation, monitoring and reporting and for appending PSRB monitoring reports to Course Annual Reports as noted in Table 5.5a which shall then be monitored by the UCO as part of internal fixed time point evaluation, reporting and monitoring activities to provide assurance that partners are fulfilling PSRB requirements sufficiently.

8.1.3   PSRB evaluation, reporting and monitoring for accredited courses delivered by the UCO will normally be co-ordinated and administrated by the UCO's Quality Team in liaison with relevant UCO staff. Relevant staff are required to engage with PSRB reporting requirements under the direction of the UCO's Quality Team and within requisite timelines. PSRB reports are normally required to be considered and approved by both the TQSC and Academic Council prior to submission (or where scheduled committee meeting dates do not allow for this by Chairs Action).

8.1.4   Responses to PSRB reports should be received and any outcomes or actions monitored by the CPSC for partner courses leading to an award of the UCO and the TQSC for UCO courses, and noted by the Academic Council.

8.1.5   PSRB reporting activities and feedback from the PSRB may identify additional enhancement actions that should be incorporated into partner and course enhancement plans which are be kept under review by the Partner and relevant Course Teams (or partner equivalents) and formally monitored by the CPSC for partner courses leading to an award of the UCO and the TQSC for UCO courses.

TYPICAL TIMELINE OF EVALUATION, REPORTING & MONITORING ACTIVITIES

CPSC, TQSC, SMT Approval of Annual Reports & Responses

Academic Council Consideration of Annual Report Syntheses

CPSC, TQSC, Academic Council & SMT Mid-Point Review of Annual Report & Summary Action Plans

CPSC, TQSC, Academic Council & SMT End-Point Review of Annual Report & Summary Action Plans

e.g., Courses Starting in Sep | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug

Receipt & Dissemination of PG External Examiner Annual Reports

Student Progression Data Produced to inform Annual Reports

Receipt of all Annual Reports and Annual Summaries

NSS Start Date

Course Team / Partner Mid-Point Review of Annual Report Action Plans

Student Evaluation Questionnaires Disseminated

Course Team / Partner End-Point Review of Annual Report Action Plans

End of NSS

Receipt & Dissemination of UG External Examiner Annual Reports

AQF05: APPENDICES

Appendix Reference Number	Appendix Title
AQF05-01	Course Annual Monitoring Report Form
AQF05-02	Partner Annual Monitoring Report Form
AQF05-03	National Student Survey Annual Report Form
AQF05-04	Academic Standards & Quality Annual Report Form
AQF05-05a	Annual Summary Assessment Scrutiny Process Template
AQF05-05b	Annual Summary Clinic Critical Incidents Template
AQF05-05c	Annual Summary Disclosure & Barring Service Risk Assessment Template
AQF05-05d	Annual Summary Patient Complaints Template
AQF05-05e	Annual Summary Student Academic Appeals Template
AQF05-05f	Annual Summary Student Academic Discipline Template
AQF05-05g	Annual Summary Student Complaints Template
AQF05-05h	Annual Summary Student Fitness to Practise Template
AQF05-05i	Annual Summary Student Managed Support Plans
AQF05-05j	Annual Summary Student Misconduct Template
AQF05-05k	Annual Summary Staff Disciplinary & Capability Template
AQF05-05l	Annual Summary Staff Grievances Template
AQF05-05m	Annual Summary Public Interest Disclosure (Whistleblowing) Template
AQF05-06	Operational Annual Report Form